



**APPROVAL PROCESS 2025-26**

**APPLICATION REPORT**

**INSTITUTION DETAILS**

**INSTITUTION DETAILS: BASIC DETAILS**

<b>Current Application Number</b>	1-44644087171	<b>Application Type</b>	Extension-Expansion-Closure
<b>Current Status</b>	Submitted	<b>Sub Status</b>	Payment Received
<b>Permanent Institution ID</b>	1-44232292663	<b>Academic Year</b>	2025-2026
<b>Approval Status of Application</b>	Data Not Available	<b>Application Opened Date</b>	30/12/2024
<b>Application Submitted Date</b>	06/01/2025	<b>Attend Scrutiny Committee Date</b>	Data Not Available
<b>Appeal Requested Date</b>	Data Not Available	<b>Application Reopened Date</b>	Data Not Available
<b>Overall Deficiency</b>	Yes		

**INSTITUTION DETAILS: MORE INFORMATION**

<b>Name of Institution</b>	Siena College Of Professional Studies	<b>Address of Institution</b>	Edakochi
<b>State/ UT</b>	Kerala	<b>District</b>	Ernakulam
<b>Town/ City/ Village</b>	Kochi	<b>AICTE Region</b>	South-West
<b>PIN</b>	682010	<b>Women's Institution</b>	No
<b>Institution Type</b>	Private-Self Financing	<b>Any Self- Financed Course ?</b>	Yes
<b>Percentage Grant Received from Government</b>	0	<b>Are you an Institution for PWD Students</b>	No
<b>Whether Institution is NAAC Accredited ?</b>	N	<b>NAAC CGPA</b>	Data Not Available
<b>Letter Grade</b>	Data Not Available	<b>NAAC Status</b>	Data Not Available
<b>Minority Institution</b>	Yes	<b>Type of Minority Institution</b>	Religious
<b>Minority Name, if Linguistic</b>	Christian	<b>Name of the Minority</b>	CHRISTIAN
<b>Minority Certificate Issued Date</b>	Data Not Available	<b>Minority Certificate Valid Till</b>	Data Not Available
<b>Year of Establishment</b>	2002	<b>Mandatory Disclosure Link</b>	Data Not Available
<b>Year of 1<sup>st</sup> Approval from AICTE</b>	Data Not Available	<b>Apply for ODL/Online New Institute?</b>	Data Not Available
<b>AISHE Prefix</b>	Data Not Available	<b>AISHE Numeric Code</b>	Data Not Available
<b>AISHE Code</b>	-	<b>Whether Institution is Graded Autonomy ?</b>	Data Not Available
<b>NBA Accreditation Points</b>	0	<b>NBA Points Valid Till</b>	Data Not Available
<b>University</b>	N	<b>Whether your University has been recognized as an Institute of Eminence by MOE?</b>	N
<b>Is the Land Shared with other Institute?</b>	N	<b>Is your Institution newly Approved last year(LoA) &amp; failed to Admit Students?</b>	N
<b>Whether EWS reservation is implemented?</b>			No

Is your Institution having Autonomous Status (Academic Autonomy) as conferred by the Affiliating University?	No
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TRUST/ SOCIETY/ COMPANY			
Name of the Trust/ Society/ Company	Aquinas Educational Charitable Trust	Type of the Trust/ Society/ Company	Trust
Registered With	Rt. Rev. Dr. Joseph Kariyil	Registration Date	06/09/2010
Registration Number	215/IV/2010	Trust/ Society/ Company Address	Edakochi
State/UT	Kerala	District	Ernakulam
Town / City / Village	Kochi	PIN	682010
Land Phone STD Code	484	Land Phone Number	2972720
PAN	AABTA7129B	GSTN No	Data Not Available
Mobile Number	Data Not Available	Email Address	Data Not Available
Trust / Society/ Company Website	www.sienacollege.co.in		

TRUST/ SOCIETY/ COMPANY DETAILS						
Sr.No	Name	Designation	Trustee Since	Trustee Till	Mobile Number	Email
1	Rev. Dr. Marian Arackal	Chairman	22/04/2021		9447617828	Arackalmarian@Gmail.Com

**INSTITUTE DETAIL UNDER SAME TRUST NOT APPROVED BY AICTE**

Data not entered by Institution

QUESTIONS	
Do you wish to Apply for 'Extension of Approval (EOA)'?	Yes
Do you wish to apply for any change(s) as per the provisions of this year Approval Process Handbook?	No
Do you wish to Apply for Break in EOA through Hibernation?	No

CONTACT PERSON/REGISTRAR DETAILS			
Title:	Prof.	First Name:	Dr. M
Last Name:	Solomon	Address:	Siena College Of Professional Studies, Edakochi
Designation:	Principal	State/ UT:	Kerala
District:	Ernakulam	Town/ City/ Village:	Kochi
Postal Code:	682010	STD Code:	484
Landline Number:	2977771	Mobile Number:	9400456130
Alternate Mobile Number:	Data Not Available	Email Address:	solomonmalex@gmail.com
Alternate Email Address:	sienacollegemail@gmail.com		

**ADDITIONAL CONTACT DETAILS**

Data not entered by Institution

REPRESENTATIVE DETAILS FOR SC/EVC/SAC/SHC				
Active Representative	Name	Designation	Email Id	Mobile Number
Y	Prof. (Dr.) M A Solomon	Principal	solomonmalex@gmail.com	9400456130

**PROGRAMS & COURSES**

**PROGRAMS**

Programme	New/ Existing Programme	Year of Start
MANAGEMENT	Existing Programme	2002
COMPUTER APPLICATIONS	Existing Programme	2002

**COURSE DETAILS**

Programme		MANAGEMENT										
Sr. No.	Course Name	Level	Affiliating body/ University	Intake approved 2023-24	Intake Approved 2024-25	Applied For	Applied intake 2025-26	Number of Required Faculty	Number of Faculty	NRI Approval Status	OCI/ FN Approval Status	Status of NBA accreditation
1	BBA	UG	Mahatma Gandhi University, Kottayam	0	60	EoA Only	60	5	5	Not interested	Not interested	Not Eligible

Programme		COMPUTER APPLICATIONS										
Sr. No.	Course Name	Level	Affiliating body/ University	Intake approved 2023-24	Intake Approved 2024-25	Applied For	Applied intake 2025-26	Number of Required Faculty	Number of Faculty	NRI Approval Status	OCI/ FN Approval Status	Status of NBA accreditation
1	BCA	UG	Mahatma Gandhi University, Kottayam	0	60	EoA Only	60	5	10	Not interested	Not interested	Not Eligible

**COURSES IN INDIAN LANGUAGE**

Data not entered by Institution

**DUAL / INTEGRATED COURSES**

Data not entered by Institution

**VOCATIONAL COURSES**

Data not entered by Institution

**INFRASTRUCTURE DETAILS**

**LAND DETAILS**

<b>Location:</b>	Urban	<b>Land in Hilly Area:</b>	No
<b>Total Area in Acres:</b>	5	<b>FSI:</b>	Data Not Available
<b>Build Up Area (Sqm):</b>	Data Not Available	<b>Number of Pieces:</b>	1
<b>Land Piece Area 1 in Acres:</b>	5	<b>Land Piece Area 2 in Acres:</b>	Data Not Available
<b>Land Piece Area 3 in Acres:</b>	Data Not Available	<b>Max distance in farthest land pieces (Km):</b>	Data Not Available
<b>Land registered with:</b>	Bishop Of Cochin (Diocese Of Cochin)	<b>Date of Registration:</b>	08/12/2009
<b>Land use certificate issued by:</b>	Village Officer, Edakochi	<b>Land use certificate issued Date:</b>	01/02/2022
<b>Ownership Details:</b>	Data Not Available	<b>Is the Land Mortgaged:</b>	No
<b>Mortgaged Purpose:</b>	N		
<b>Latitude (North/South):</b>	North	<b>Latitude Degree:</b>	9
<b>Latitude Minute:</b>	54	<b>Latitude Second:</b>	38
<b>Longitude (East/West)</b>	East	<b>Longitude Degree:</b>	76
<b>Longitude Minute:</b>	17	<b>Longitude Second:</b>	23
<b>Area of the Land earmarked for the proposed Institution</b>			Data Not Available
<b>Whether High Tension line is passing through the Site of the institution(s)</b>			No
<b>Whether any River/ Canals/Rail Tracks/Highways/ or any other such entity passing through the Site of the institution(s)</b>			No
<b>Do you have any Additional Land Allocated for Merger or New Program?</b>			Data Not Available
<b>Total Land (in acres) after Merger or adding New Program</b>			Data Not Available

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

Whether your Institution is going to use Off Campus after Merger?	No
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#### LAND DETAILS: MORE INFORMATION

<b>Sr. No.</b>	<b>Land Registration Number:</b>	2129/2011	<b>Date of Registration:</b>	30/05/2011
1	<b>Area of Land(acres):</b>	5	<b>Khasra Number:</b>	235/105
	<b>Plot Number/ Survey Number:</b>	235/105	<b>Land Situated At:</b>	EDAKOCHI
	<b>Land Registered in the Name of:</b>	Bishop Of Cochin, Diocese Of Cochin	<b>Ownership or Government Lease:</b>	Ownership
	<b>Land use Certificate Issued</b>	Yes	<b>Land Use Certificate Issuing Authority:</b>	Corporation Kochi
	<b>Permitted for use of [permission should be only for Educational /Institutional]</b>			Yes

#### BUILDING DETAILS

<b>Building Status:</b>	Available	<b>Total built up Area (ready) Sqm:</b>	4620
<b>Activities in the building other than courses approved by AICTE:</b>	Data Not Available	<b>Whether Access, Circulation &amp; Toilet Area are maintained as per NBC Norms?:</b>	Yes
<b>Total Carpet Area(sqm)- Instructional-Ready:</b>	2641	<b>Total Carpet Area(sqm) Administrative-ready:</b>	193
<b>Access and Circulation Area (Sqm):</b>	1766	<b>Total built up Area(sqm) Planned:</b>	4886
<b>Total Carpet Area (sqm)-Amenities-ready:</b>	4354	<b>Private Lease Building ?</b>	No

#### BUILDING DETAILS: MORE INFORMATION

Data not entered by Institution

#### LABORATORY DETAILS

<b>Sr. No.</b>	<b>Programme:</b>	COMPUTER APPLICATIONS	<b>Department:</b>	Computer Applications
1	<b>Course:</b>	BCA	<b>Level:</b>	Under Graduate
	<b>Name of the Laboratory:</b>	Computer Lab	<b>Is it Research lab for PG Course(Y/N):</b>	No
	<b>Lab / Major Equipments:</b>	104 Computers	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available		

#### ADMINISTRATIVE AREA

<b>Sr. No.</b>	<b>Room ID/ Name:</b>	ADMINISTRATIVE OFFICE	<b>Room Type:</b>	Office All Inclusive
1	<b>Area in Sqm:</b>	120	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	BOARD ROOM	<b>Room Type:</b>	Board Room
2	<b>Area in Sqm:</b>	30	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	DEPARTMENT OF COMPUTER APPLICATIONS	<b>Room Type:</b>	Department Office
3	<b>Area in Sqm:</b>	32	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and</b>	Ready	<b>Readiness of Electrification and</b>	Ready

	<b>Painting</b>		<b>Lighting</b>	
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	DEPARTMENT OF MANAGEMENT	<b>Room Type:</b>	Department Office
4	<b>Area in Sqm:</b>	40	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	EXAM CELL	<b>Room Type:</b>	Exam Control Office
5	<b>Area in Sqm:</b>	30	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	HOUSEKEEPING	<b>Room Type:</b>	Housekeeping
6	<b>Area in Sqm:</b>	10	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Not Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Not Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	IQAC	<b>Room Type:</b>	Other Office
7	<b>Area in Sqm:</b>	62	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	PLACEMENT CELL	<b>Room Type:</b>	Placement Office
8	<b>Area in Sqm:</b>	30	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	PRINCIPALS OFFICE	<b>Room Type:</b>	Principal Directors Office
9	<b>Area in Sqm:</b>	62	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Planned	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	RECEPTION	<b>Room Type:</b>	Reception Area
10	<b>Area in Sqm:</b>	30	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	REFECTORY	<b>Room Type:</b>	Board Room
11	<b>Area in Sqm:</b>	32	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	SECURITY ROOM	<b>Room Type:</b>	Security
12	<b>Area in Sqm:</b>	10	<b>Building Name:</b>	Data Not Available

	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	SEMIAR HALL	<b>Room Type:</b>	Faculty Room
13	<b>Area in Sqm:</b>	124	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	UPS ROOM	<b>Room Type:</b>	Maintenance
14	<b>Area in Sqm:</b>	10	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Planned	<b>Readiness of furniture/fixtures</b>	Not Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	VICE PRINCIPALS OFFICE	<b>Room Type:</b>	Other Office
15	<b>Area in Sqm:</b>	30	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready

#### AMENITIES AREA

<b>Sr. No.</b>	<b>Room ID/ Name:</b>	AUDITORIUM	<b>Room Type:</b>	Auditorium
1	<b>Area in Sqm:</b>	750	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	BOYS TOILET	<b>Room Type:</b>	Boys Common Room
2	<b>Area in Sqm:</b>	110	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	CAFETERIA	<b>Room Type:</b>	Cafeteria
3	<b>Area in Sqm:</b>	50	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	DIVYANGJAN TOILET FOR BOYS	<b>Room Type:</b>	Toilet
4	<b>Area in Sqm:</b>	10	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	DIVYANGJAN TOILET FOR GIRLS	<b>Room Type:</b>	Toilet
5	<b>Area in Sqm:</b>	10	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready

<b>Sr. No.</b>	<b>Room ID/ Name:</b>	FIRST AID ROOM	<b>Room Type:</b>	First aid cum Sick Room
6	<b>Area in Sqm:</b>	62	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	GIRLS TOILET	<b>Room Type:</b>	Girls Common Room
7	<b>Area in Sqm:</b>	110	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	SPORTS CELL	<b>Room Type:</b>	Sports Club
8	<b>Area in Sqm:</b>	62	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready
<b>Sr. No.</b>	<b>Room ID/ Name:</b>	STATIONERY STORE	<b>Room Type:</b>	Stationery Store
9	<b>Area in Sqm:</b>	10	<b>Building Name:</b>	Data Not Available
	<b>Building Number:</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Air Conditioning</b>	Not Available	<b>Readiness of furniture/fixtures</b>	Ready

**CIRCULATION AREA**

Data not entered by Institution

**INSTRUCTIONAL AREA**

<b>Sr. No.</b>	<b>Programme</b>	COMPUTER APPLICATIONS	<b>Level</b>	UNDER GRADUATE
1	<b>Room Type</b>	Computer Centre	<b>Room ID/ Name</b>	104
	<b>Area of Room in Sqm</b>	240	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Planned
<b>Sr. No.</b>	<b>Programme</b>	COMPUTER APPLICATIONS	<b>Level</b>	UNDER GRADUATE
2	<b>Room Type</b>	Classroom	<b>Room ID/ Name</b>	109
	<b>Area of Room in Sqm</b>	62	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	COMPUTER APPLICATIONS	<b>Level</b>	UNDER GRADUATE
3	<b>Room Type</b>	Classroom	<b>Room ID/ Name</b>	110
	<b>Area of Room in Sqm</b>	62	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	COMPUTER APPLICATIONS	<b>Level</b>	UNDER GRADUATE

4	<b>Room Type</b>	Classroom	<b>Room ID/ Name</b>	111
	<b>Area of Room in Sqm</b>	62	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	MANAGEMENT	<b>Level</b>	UNDER GRADUATE
5	<b>Room Type</b>	Seminar Hall	<b>Room ID/ Name</b>	206
	<b>Area of Room in Sqm</b>	132	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	MANAGEMENT	<b>Level</b>	UNDER GRADUATE
6	<b>Room Type</b>	Classroom	<b>Room ID/ Name</b>	215
	<b>Area of Room in Sqm</b>	62	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	MANAGEMENT	<b>Level</b>	UNDER GRADUATE
7	<b>Room Type</b>	Classroom	<b>Room ID/ Name</b>	216
	<b>Area of Room in Sqm</b>	62	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	MANAGEMENT	<b>Level</b>	UNDER GRADUATE
8	<b>Room Type</b>	Classroom	<b>Room ID/ Name</b>	217
	<b>Area of Room in Sqm</b>	62	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
<b>Sr. No.</b>	<b>Programme</b>	COMPUTER APPLICATIONS	<b>Level</b>	UNDER GRADUATE
9	<b>Room Type</b>	Seminar Hall	<b>Room ID/ Name</b>	SEMINAR HALL
	<b>Area of Room in Sqm</b>	132	<b>Building Name</b>	Data Not Available
	<b>Building Number</b>	Data Not Available	<b>Readiness of Flooring</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Available

**INSTRUCTIONAL AREA – COMMON FACILITIES**

<b>Sr. No.</b>	<b>Room Type:</b>	Computer Center	<b>Room ID/ Name:</b>	COMPUTER LAB
1	<b>Area of Room in Sqm:</b>	240	<b>Readiness of Flooring:</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Planned

	<b>Building Name</b>	Data Not Available	<b>Building Number:</b>	Data Not Available
<b>Sr. No.</b>	<b>Room Type:</b>	Library&Reading Room	<b>Room ID/ Name:</b>	LIBRARY
2	<b>Area of Room in Sqm:</b>	124	<b>Readiness of Flooring:</b>	Ready
	<b>Readiness of Wall and Painting</b>	Ready	<b>Readiness of Electrification and Lighting</b>	Ready
	<b>Readiness of furniture/fixtures</b>	Ready	<b>Air Conditioning</b>	Not Available
	<b>Building Name</b>	Data Not Available	<b>Building Number:</b>	Data Not Available

#### HOSTEL FACILITIES

Data not entered by Institution

#### COMPUTATIONAL FACILITIES

<b>PCs/Laptop exclusively available to students:</b>	104	<b>PCs/Laptop available in Library:</b>	3
<b>PCs/Laptop available in Administrative Office:</b>	7	<b>PCs/Laptop available to Faculty Members:</b>	5
<b>Number of PCs/Laptop in language lab:</b>	1	<b>Internet Bandwidth in Mbps:</b>	100
<b>Number of Legal Application software:</b>	1	<b>Printers available to student:</b>	3
<b>Number of A1 Size Color Printers:</b>	Data Not Available	<b>Number of Legal System software:</b>	1
<b>Number of Open Source Software</b>	10	<b>Number of Proprietary</b>	0

#### SOLAR ENERGY DETAILS

<b>Total land available (Sqm):</b>	20284	<b>No. of buildings with roof tops:</b>	1
<b>Land available for placing solar photovoltaic panels (Sqm):</b>	4046	<b>Annual electricity consumption No. of units during 2024-25:</b>	Data Not Available
<b>Total approximate roof- top area available for placing solar photovoltaic panel (Sqm):</b>	1000	<b>Average rate per unit paid during 2024-25 (Rs. / unit):</b>	Data Not Available
<b>Renewable Energy Type</b>	SOLAR	<b>Remarks:</b>	INSTALLED 40 KWH SOLAR PANNELS IN THE ROOF TOP
<b>Whether a policy has been adopted to use only LED lamps:</b>	Y	<b>Renewable Energy used at present (if any):</b>	Yes

#### OMBUDSMAN & ANTI-RAGGING

##### ANTI-RAGGING

S.No.	Particulars	Status
1.	<b>Constitution of Anti-Ragging Committee:</b>	Yes
2.	<b>Constitution of Anti-Ragging Squad:</b>	No
3.	<b>Affidavit obtained from all Students:</b>	No
4.	<b>Affidavit obtained from parents of all the students:</b>	Yes
5.	<b>Affidavit obtained from students staying in Hostel:</b>	No
6.	<b>Affidavit obtained from parents of students staying in Hostel:</b>	No
7.	<b>Appointment of Counselors:</b>	No

##### ANTI-RAGGING COMMITTEE DETAILS

<b>Sr. No.</b>	<b>Committee Type:</b>	Anti-Ragging Committee	<b>Appointment Order Reference Number:</b>	7/2024
1	<b>Date of Appointment:</b>	31/07/2024	<b>Name of the Committee Member:</b>	ANTI RAGGING CELL
	<b>Profession:</b>	Data Not Available	<b>Associated With:</b>	Data Not Available
	<b>Mobile Number:</b>	8891794894	<b>Email Address:</b>	sienaaantigagging@gmail.com

##### INTERNAL COMMITTEE (IC) DETAILS

<b>Sr. No.</b>	<b>Committee Type:</b>	INTERNAL COMMITTEE	<b>Appointment Order Reference Number:</b>	7/2024
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Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

1	<b>Date of Appointment:</b>	31/07/2024	<b>Name of the Committee Member:</b>	INTERNAL COMPLAINTS COMMITTEE
	<b>Profession:</b>	MEMBER	<b>Associated With:</b>	Data Not Available
	<b>Mobile Number:</b>	6238502679	<b>Email Address:</b>	iccsienacollege@gmail.com
	<b>Designation</b>	TEACHING FACULTY	<b>Gender</b>	Female

#### SC/ST COMMITTEE DETAILS

<b>Sr. No.</b>	<b>Committee Type:</b>	SC/ST COMMITTEE	<b>Appointment Order Reference Number:</b>	6/2020
1	<b>Date of Appointment:</b>	01/06/2020	<b>Name of the Committee Member:</b>	SC/ST CELL
	<b>Profession:</b>	Data Not Available	<b>Associated With:</b>	Data Not Available
	<b>Mobile Number:</b>	9633776046	<b>Email Address:</b>	remyathilk@gmail.com
	<b>Caste:</b>	Other	<b>Gender:</b>	Female

#### STUDENT COUNSELLOR DETAILS

Data not entered by Institution

#### INSTITUTION-INDUSTRY CELL DETAILS

Data not entered by Institution

#### LIBRARY & FACILITIES

##### LIBRARY BOOKS

<b>Sr. No.</b>	<b>Programme</b>	MANAGEMENT	<b>Number of Tiles</b>	341
1	<b>Number of Volumes</b>	953	<b>Number of Journals published in India</b>	5
	<b>Number of Journals published at Abroad</b>	0	<b>Number of eBook Volumes-UG</b>	0
	<b>Number of eBook Volumes-PG</b>	0	<b>Number of eBook Volumes-Diploma</b>	0
	<b>Number of eBook Titles-UG</b>	0	<b>Number of eBook Titles-PG</b>	0
	<b>Number of eBook Titles-Diploma</b>	0		
<b>Sr. No.</b>	<b>Programme</b>	COMPUTER APPLICATIONS	<b>Number of Tiles</b>	467
2	<b>Number of Volumes</b>	1560	<b>Number of Journals published in India</b>	9
	<b>Number of Journals published at Abroad</b>	0	<b>Number of eBook Volumes-UG</b>	0
	<b>Number of eBook Volumes-PG</b>	0	<b>Number of eBook Volumes-Diploma</b>	0
	<b>Number of eBook Titles-UG</b>	0	<b>Number of eBook Titles-PG</b>	0
	<b>Number of eBook Titles-Diploma</b>	0		

##### LIBRARY FACILITIES

<b>Sr. No.</b>	<b>Working hours from to</b>	08.30 AM TO .4.00 PM	<b>Reprographic Facility</b>	No
1	<b>Current Annual Budget Rs.</b>	Data Not Available	<b>Bar Code or RF Tab Book handling ?</b>	Yes
	<b>Reading Room Seating Capacity</b>	50	<b>Library Networking</b>	YES
	<b>Name of E Journal Subscription</b>	NDLI	<b>Library Management Software</b>	Yes
	<b>Number of</b>	Data Not Available	<b>Total Library Area in</b>	124

	Multimedia PCs		Sqm	
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**OTHER FACILITIES I**

Particulars	Status	Particulars	Status	Particulars	Status
Potable Water Supply	Yes	Backup Electric Supply	Yes	CCTV Security	Yes
Barrier free Environment	Yes	Institution Web Site	Yes	Insurance for Students	No
General Insurance	No	All Weather Approach (Motorized Road)	Yes	Fire and Safety Certificate	Yes
Post & Banking/ATM	No	Projectors in Classrooms	Yes	Medical & Counselling	Yes
Staff Quarters	No	Public Announcement System	Yes	Group Insurance for Employees	No
Electrical Grid Power Supply Connection	No	Telecom & FAX	Yes	Safety Provisions	Yes
Rain Water Harvesting	Yes	ERP Software	Yes	Transport Facility	No
First Aid	Yes	Sewage Disposal System	Yes	Appointment of Student Counselor	No
Sports Facilities	Yes	Innovation Cell/Club	Yes	Participation in the National Innovation Ranking	No
Establishment of Committee For SC/ST	No	Vehicle Parking	Yes	Establishment of Anti Ragging Committee	Yes
Implementation of examination reforms	Yes	Auditorium	Yes	Implementation of teacher training policy	No
Institution-Industry Cell	No	Media Cell	No	At least 5 MoUs with Industries	Yes
Intellectual Property of Right Cell	Yes	Implementation of Startup Policy	No	Internal Quality Assurance Cell	Yes
Implementing Food Safety and Standard Act,2006in the Institution	No	Applied for Membership of National Digital Library	No	Enter Membership Number	Not Applicable
Participation in the National Institutional Ranking Framework (NIRF)	Yes	Establishment of Online Grievance Rederssal Mechanism	No	Group Accident Policy to be provided by Employees	No
Provision to watch MOOCS Courses through Swayam	No	Implementation of the schemes announced by Government of India	Yes	General Notice Board and Departmental Notice Board	Yes
Offering of Skill Development Courses Approved by the Council	No	Implementation of mandatory internship policy for Students	No	Establishment of Internal Committee (IC)	No
Compliance of the Academic Bank of Credit (ABC) as per MoE directives, (Applicable for	Yes	Implementation of Unnat Bharat Abhiyan/ Saansad Adarsh Gram Yojana (SAGY)	No	Installation of Grid Connected Solar Rooftops/Power Systems	Yes

<b>Standalone Institutions, PGDM/PGCM and Universities)</b>					
<b>Whether the Institution has implemented Safety and Security measures in the Campus?</b>	Yes	<b>Fabrication Facility Laboratory (FABLAB) Tinkering Laboratory/ Innovation Laboratory</b>	No	<b>Digital Payment for all Financial Transactions as per MHRD Directives</b>	No
<b>Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?</b>	No	<b>Efforts to encourage Final Year students to appear for GATE Examination</b>	No	<b>Efforts to encourage students to take-up internship and project work in Indian Knowledge System related Areas/Topics/Disaster Management</b>	No
<b>Implementation of Student Induction Programme</b>	Yes	<b>Waste Management and environment improvement measures to ensure a sustainable Green Campus</b>	Yes	<b>Efforts to encourage students to participate in National/International competition like SIH, IDEATHON, etc</b>	No
<b>General Insurance provided for assets against fire, burglary and other calamities</b>	No	<b>Measures for Cybersecurity</b>	No	<b>Plastic Free Campus</b>	Yes
<b>Establishment of platform or hiring counsellors for seeking help and guidance w.r.t psychological counselling related to Mental Health for Students, faculty and non-teaching faculty</b>	No	<b>Establishment of 24x7 Women helpline number and a security system in the campus for providing safety to students and female faculty and non-teaching faculty</b>	No	<b>Enter Women Helpline Number</b>	
<b>Implementation of PARAKH</b>	No	<b>Internship (Compulsary for all final year students)</b>	No	<b>As per NEP, have inbuilt mechanism for Social and Emotional Learning A crucial component of Education.</b>	No
<b>Green and eco-friendly campus which focuses on energy efficiency by preserving natural resources for healthy living and a good learning environment</b>	Yes	<b>Have a mechanism for earning credits through 'Skilling' based courses offered by Skill India, Ministry of Skill Development and Entrepreneurship OR any other leading skilling platforms</b>	No	<b>The electives mandatorily through SWAYAM (MOOCS Platform)</b>	No
<b>Language Laboratory (for institutions having Diploma and</b>	No	<b>Availability of at least ONE Smart Class Room per Department</b>	Yes	<b>Implementation of One Student One Laptop Scheme</b>	No

Degree Programs)				
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#### OTHER FACILITIES II

Sr. No.	Particulars	Status
1.	Copies of AICTE Approvals (LOA and EOA of subsequent years) obtained since Inception of Institution till date shall be placed in the Website of the Institution	Yes
2.	Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty Members Available in the AICTE Web Portal	Yes
3.	Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	Yes
4.	Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	No
5.	Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin	Yes
6.	Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	No
7.	Display of Course(s) and "Approved Intake" in the University at the entrance of the University	Yes
8.	Equal Opportunity Facilitation Cell (EOFC)	Yes

#### OTHER FACILITIES III

Sr. No.	Particulars	Status
1.	Whether mandatory disclosure is uploaded in Institution's website?	Yes
2.	Whether the Institution following ICAI (Institute of Chartered Accountants of India) Accounting Formats?	Yes
3.	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by State Govt?	Yes
4.	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by Affiliating University?	Yes
5.	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institution's Website?	Yes
6.	Courses/Approved Intake displayed at the entrance of the Institution?	Yes
7.	Is the Cafeteria shared among other institution?	No
8.	Is Library and Reading Room shared among other institution?	No
9.	Is the Computer Centre shared among other institution?	No
10.	Whether Institution is operating from Permanent Site/Temporary Site?	Permanent Site
11.	Whether you are registered on NAD?	No
12.	Whether all the students documents are uploaded or not?	No
13.	Whether your University is having approval for EWS Quota from your State?	Yes
14.	Implementation of Skill India Mission	No
15.	Institute Innovation Council (IIC)	Yes
16.	Whether your Institution is having NIRF ranking below 200?	No
17.	Is your Institution selected for 'Study in India' Program by Govt. by India?	No
18.	Provision / Facilities to conduct Online Meetings, Webinars, Classes and Examinations?	Yes
19.	Facilitate teachers for undergoing Pedagogical training through NITTT Guidelines?	No

#### BANK DETAILS, INCOME & EXPENDITURE

##### BANK DETAILS

Bank Name:	FEDERAL BANK	Bank IFSC Code:	FDRL0001183
Bank Account Number:	11830100187456	Account Holder Name:	Siena College of Professional Studies
Branch Name:	PALLURUTHY	Branch Code:	70141
Address of the Bank:	FEDERAL BANK PALLURUTHY	State:	Kerala
PIN:	682006	Telephone No. of the Bank:	4842233258
Bank Account Type:	Saving Account	Bank Branch MICR Code:	682049021
Whether the Account is in the Name of Beneficiary Institute:	Yes	Whether the Account is Operational:	Yes

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

<b>Whether the Account is a no-Frill Account:</b>	No	<b>Whether the Account is Joint Account:</b>	Yes
<b>Second Account Holder Name:</b>	Data Not Available	<b>Mode of Operation:</b>	Data Not Available
<b>Do You wish to change Bank Name? :</b>			No

**TRUST BANK DETAILS**

Data not entered by Institution

**INCOME & EXPENDITURE DETAILS**

**DECLARATION**

**BY THE AUTHORIZED SIGNATORY OF THE INSTITUTION DEPARTMENT**

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations 2021, published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.
- b) I am fully aware of the data uploaded by me in respect of my Institution on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women Institution into Co-ed Institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2024-27 and the addendum / corrigendum as updated from time to time.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my Institution on the portal.
- f) I am also aware that University is eligible for grant of Extension of Approval to the Existing Institution, Extended EoA(if Applicable as per APH 2024-27 and the addendum / corrigendum as updated from time to time),only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2024-27 and the addendum / corrigendum as updated from time to time.

**Signature of Authorized Signatory**

**Name :**