



SIENA COLLEGE OF PROFESSIONAL STUDIES

(Affiliated to Mahatma Gandhi University, Kottayam, Kerala)

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CODE OF CONDUCT

For the Principal

CODE OF CONDUCT FOR THE PRINCIPAL

1. The principal is bound by the code and professional ethics set by the university for the college teachers.
2. The principal should be responsible for the running of the college on a daily basis.
3. The principal should be responsible for motivating all the stakeholders of the college in achieving the mission and vision of the institution.
4. The principal should initiate the growth and progress of the college in conformity with the wishes of the management.
5. The principal should ensure the academic sophistication of the college and he/she also should promote research activities in the institution.
6. The principal should implement policies and programmes in the college with the aim of helping the students in attaining their maximum level of efficiency and effectiveness.
7. The principal should bring about establishing the total discipline of the teachers, the non-teaching staff and the students of the college.
8. The principal should enforce complete decorum in the campus.
9. The principal should create a conducive atmosphere in the campus and also, he has to ensure that there is no discrimination on the basis of religion, caste, sex, community and ideology.
10. The principal should ensure in the campus an environment which accords equal treatment to one and all.
11. It is the obligation of the principal to provide equal opportunities to all the students in the campus.
12. The financial security and the infrastructural development of the college should be put in place by the principal on a periodical basis.
13. The principal should play the most important role in terms of sanctioning the funds for the curricular and extracurricular activities of the college.
14. The programmes and functions conducted at the departmental level should have the absolute permission of the principal
15. If Sexual abuse, sexual harassment and violence of any kind are reported to the principal, he/she should inform such things to the relevant government authorities immediately.
16. The principal should ensure the effective functioning of anti-ragging cell.
17. The principal should ensure that there is no discrimination against scheduled castes and tribes by anyone in the campus.
18. The complaint redressal cell and the women cell of the college should apprise the principal the matters reported to them with the action taken information.
19. The principal should coordinate all the activities of the college in such way that it functions in a vibrant and transparent manner.